

Master Planner and Analyst

Job Description



Company Overview

Located in Portland, Maine, **Steamboat Road Consulting** (SBRC) is an operations management consulting firm offering services to improve and integrate people, processes, and technology in the maritime, manufacturing, and aquaculture industries. SBRC engages in meaningful work and offers an entrepreneurial company culture, flexible hours, professional development, and career advancement opportunities. Please see www.steamboatroad.com for additional information.

Position Overview

SBRC is seeking a Master Planner and Analyst to support its industrial and manufacturing clients in southern Maine. Must have knowledge of operations management, strategic planning, production methods, resource planning, manufacturing execution systems, shop floor scheduling, and the coordination of people and resources. The ideal candidate is organized, administratively strong, analytical, and an excellent communicator.

Knowledge & Abilities

- **Developing Objectives and Strategies** — Establishing long-range objectives and specifying the strategies and actions to achieve them.
- **Organizing, Planning, and Prioritizing Work** — Developing specific goals and plans to prioritize, organize, and accomplish your work.
- **Scheduling Work and Activities** — Scheduling and integrating events, programs, activities and tasks of others.
- **Making Decisions and Solving Problems** — Analyzing information and evaluating results to choose the best solution and solve problems.
- **Providing Consultation and Advice to Others** — Providing guidance and expert advice to management or other groups on technical, systems-, or process-related topics.

Key Tasks

- Leads build strategy, production planning, and manufacturing workflow projects.
- Engage with key stakeholders to determine project requirements and objectives.
- Analyze data to inform operational decisions or activities.
- Develop and implement scoping guidelines, production bill of materials, work breakdown structure, enterprise resource planning, and integrated master schedules.
- Conduct capacity analysis, production control, and detail planning to achieve balance of plant and cost-schedule optimization.
- Use Earned Value Management (EVMS) to monitor and forecast project performance.
- Prepare and submit budget estimates, progress reports, or cost tracking reports.
- Create project status presentations for delivery to customers or project personnel.

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Education & Experience

- Bachelor's Degree
- 5-10 years of experience; recent graduates will be considered.
- Advanced knowledge of schedule software such as Microsoft Project, Open Plan, Primavera, etc.
- Advanced knowledge of Microsoft Excel, Access, Tableau, Oracle, etc.
- Project Management Professional (PMP) is a plus
- Lean manufacturing credentials are a plus

Compensation and Benefits

- Salaried position; compensation commensurate with experience
- Healthcare benefits are available

To apply, send a resume to careers@steamboatroad.com